



## BROOMFIELD PRIMARY SCHOOL

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[www.broomfield.bepschools.org](http://www.broomfield.bepschools.org)

Headteacher: Miss Alex Allison



19<sup>th</sup> January 2026

### **Wraparound Care (Breakfast and After School Club) SH Active Sports**

Good afternoon,

As you are aware we will be working in partnership with SH Active Sports from **Monday 23<sup>rd</sup> February** providing wraparound care from 7.30am – 8.40am and then again after school from 3.20pm – 6.00pm every day. This is open to all year groups.

All bookings will now need to be made directly through your child's account on Arbor as we will be managing all of the administration and payments.

#### **Bookings**

Booking can be made from today right up until the last day of this academic year.

**Cut off time for bookings is 30 minutes before for breakfast club and 1 hour before for after school.**

If you wish to make a booking outside of these times, please contact the school office from 7.30am onwards.

#### **Payments**

Payment will need to be made at the time of booking as you will not be able to complete the booking without paying in full. You will be prompted to top up your child's account when making a booking.

#### **Childcare Vouchers**

We will be accepting childcare vouchers as payment, for anyone using these, your bookings will need to be made directly with the office not on Arbor. Please contact the office for further details regarding this.

#### **Sibling Discount**

Sibling discount will apply as follows for Breakfast and Wraparound Clubs only:

Each child – 20% discount

## **Pupil Premium / Service Children**

If your child is in receipt of Free School Meals or is a service child, you will also need to book all sessions on Arbor, you no longer need to contact the office to book.

## **Collection and Drop Off Times**

There will now be four collection times and only two drop off times in line with the sessions as follows:

**Drop off - 7.30am and 8.00am**

**Collection - 4.30pm, 5.00pm, 5.30pm, 6.00pm**

This will reduce the number of times a staff member has to leave the session to answer the door and then go back to get the child leaving the club with just one member of staff. Children will be collected/brought to the door at these times.

If you arrive earlier, then you will need to wait outside until the next collection time, there will no longer be a bell for Wraparound Care.

## **Contacting WAC – Arbor Only – No phone**

If you need to contact the SH Active staff, please send a message via Arbor as this will get picked up and responded to by Harry. They will no longer have a mobile phone.

## **Available Sessions**

**Morning sessions are available to book as follows:**

7.30am – 8.40am (including breakfast) - £4.50

8.00am – 8.40am (not including breakfast) - £3.00

**After school sessions are available to book as follows:**

3.20pm – 4.30pm - £6.50 (does not include a snack)

3.20pm – 5.00pm - £8.00 (includes a snack)

3.20pm – 5.30pm – £12.00 (includes a snack)

3.20pm – 6.00pm - £14.00 (includes a snack)

***For those children who are attending a sports club or other club from 3.20pm – 4.30pm the following sessions can be booked in addition to the sports club booking:***

4.30pm – 5.00pm - £1.50 (includes a snack)

4.30pm – 5.30pm - £6.00 (includes a snack)

4.30pm – 6.00pm – £7.50 (includes a snack)

We will be sending out further instructions on how to actually book Wraparound Care on Arbor shortly.

Kind regards

Alex Allison

A handwritten signature in black ink, appearing to read "A. Allison", enclosed in a thin rectangular border.

Headteacher